

MARGO JONES

3721 Strawberry Rd. • Anchorage, Alaska 99502 • (907) 230-3015 • margo@buzzword.org

TEACHING EXPERIENCE

907 Education, Anchorage, AK: Owner/Instructor, 2016–2018

Taught classes for home-schooled high school students in Physics and Personal Finance. Managed business relationships with families and programs.

IDEA Homeschool, Anchorage, AK: Volunteer Parent/Teacher for high school programs.

Taught weekly Art History review for Academic Decathlon teams. (2014–2017) Coordinated Poetry Out Loud competition. (2016–2017) Taught Public Speaking workshop. (2014)

Homeschool Teacher/Parent, Anchorage, AK & Yucca Valley, CA, 2005–2017

Homeschooled my two children from 2nd and 4th grade through high school graduation, first independently in California, and then with the IDEA program in Alaska.

MANAGEMENT & ENGINEERING EXPERIENCE

Teledyne-Waterpik, Colorado: Product Development Manager, 1997–1999

Managed a cross-functional research and development team.

Supra Products, Oregon: Product Development Manager, 1994–1997

Led cross-functional design and manufacturing teams. Supervised four engineers.

AT&T Bell Laboratories, Indiana & New Jersey: Member of Technical Staff, 1986–94

Led product development team. Contributed to quality improvement projects. Designed computer and telephony hardware.

COMMUNITY VOLUNTEER EXPERIENCE

IDEA Parent Action Committee, Anchorage, AK, 2012–2017

Advocated for regional parents at district meeting in Galena (2016). Planned events such as picnics and talent shows.

Alaskanette Baton Corps, Anchorage, AK, 2013–2015

Created advertising materials as Publicity Manager and served as Board Member.

Boy Scouts of America, Alaska, California, and New Jersey, 2004–present

Merit Badge Counselor. Troop Secretary, 2009–2011. Training Coordinator 2004–2006.

Church Involvement, Anchorage, AK, and others, 1986–present

Served in various capacities through the years. Responsibilities included leading committees, planning events, teaching, administration, graphic design, and publicity.

EDUCATION

University of Alaska Anchorage: M. A. in Teaching, expected May, 2019

Carnegie-Mellon University: M.S. in Mechanical Engineering, 1988

Stanford University: B.S. in Product Design Engineering, 1986

COMPUTER SKILLS

Office: Microsoft Office, Apple iWorks, Google Suite (including Forms), Dropbox

Internet: website creation and maintenance, administration of Facebook pages

Graphics, Photos and Video: Canva, Pages, Artboard, iPhoto, iMovie, YouTube publishing

Education: Engrade LMS, ExamView, TestGen